



# BASIRHAT COLLEGE

(ESTD-1947)

**BASIRHAT • NORTH 24 PARGANAS • PIN-743412**

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Ref. No. :

Date: 24.09.2022

## **NOTICE INVITING e-TENDER**

NIT NO-BHTC/09/22, date: 24/09//2022

Online Tenders are invited by the Principal, Basirhat College through electronic tendering for the following listed works from eligible and resourceful Companies/Firms/contractors having sufficient credential and financial capability for execution of work as depicted hereunder for participating in the tender.

**Table-1:** List of works

Sl. No.	Name of work	Estimated amount put to tender (in Rupees)	Earnest Money (in Rupees)	Cost of tender document (in Rupees)	Time for completion of work (in days)
1.	Construction for Proposed Second Floor Building on existing First Floor in Main South Block Building of Basirhat College, Basirhat, North 24 Parganas, PIN-743412.	Rs. 8,98,780/-	Rs. 17,976/- (2%)	Rs. 1500/-	90 Days

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Tender Notice | BHTC/09/22 Date: 24/09/2022

<i>Sl. No.</i>	<i>Particulars</i>	<i>Date &amp; Time</i>
<i>i)</i>	Date of uploading of NIEt and Tender Documents online (Publishing Date)	24/09//2022
<i>ii)</i>	Documents download start date (Online)	24/09//2022
<i>iii)</i>	Tender Submission closing (Online)	10/10/2022
<i>iv)</i>	Submission of hard copies of documents and the copy of the challan against earnest money deposited at the office of the accountant, Basirhat College.	10/10/2022
<i>v)</i>	Tender opening date for Technical Proposals (Online)	11/10/2022
<i>vi)</i>	Date of uploading list for Technically Qualified Contractor (online)	11/10/2022
<i>vii)</i>	Date and Place for opening of Financial Proposal (Online)	11/10/2022

**This is to be noted that:**

In order to ensure maximum participation and timely completion of work. A single bidder can participate upto 04 (Four) No. Of Works in this NIEt. Tender Inviting Authority (TIA) reserves the right this respect.

<b><i>Eligibility Criteria &amp; Documents to Be produced in support of Credential for tender Part-I (Prequalification Documents)</i></b>	<p><i>i) Having experience and technical acumen in Executing Construction &amp; Completion similar nature of work with a work value not below 40% of the estimated and put to tender in a single contract during last 5 (five) financial years in any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/ Undertaking etc. (copies of Completion certificate, work order, price schedule &amp; payment certificate issued by the competent authority shall have to be furnished)</i></p> <p><i>ii) Having valid GST registration certificate with up to the CST return (Monthly Quarterly) (GSTR-3B/1)</i></p> <p><i>iii) Having valid PAN Card and last A-Y Valid Income tax return.</i></p> <p><i>iv) Having valid P. Tux clearance Certificate</i></p> <p><i>v) EPF &amp; ESI Certificate (Not Applicable)</i></p> <p><i>vi) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm.</i></p> <p><i>vii) Having up to date Trade Permission.</i></p> <p><i>viii) Having last your balance sheet duly Audited by a Chartered Accountant.</i></p> <p><i>ix) (UDIN No. Must be provided on the documents signed with date by the Chartered Accountant failing which, documents will not be considered as authentic documents)</i></p> <p><i>x) Having annual turnover not less than 80% of the value of amount put to tender in the three (3) financial years.</i></p> <p><i>(Copies of all above mentioned documents shall have to be furnished)</i></p> <p><i>All documents in original to be produced in due course of time as &amp; when asked by the TIA</i></p>
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<b><i>Tender documents:</i></b>	<i>A full set of Tender documents consists of 2 Parts. These are</i> <b><i>PART I:</i></b> <i>Containing the NIEt, EMD &amp; Application of the Bidder.</i> <b><i>PART II:</i></b> <i>Containing the Tender Price/Price Schedule.(BOQ in MS-excel format)</i>
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Tender Notice | BHTC/09/22 Date: 24/09/2022

<b>Earnest Money:</b>	<i>The Earnest Money (2% of estimated amount put to tender), as specified in Table-1 shall be remitted by the Contractor through net banking or NEFT or RTGS (ICICI payment Gateway) in respect of tender ID. Every such transfer shall be done on or offer the date of published of NI e-T Any tender without such on line payment of EM (Except exemption as per G.O.J shall be treated p as informal and shall be automatically cancelled Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded us statutory document.</i>
<b>Security Deposit &amp; other taxes:- (G.O. No. 5784-PW/L&amp;A/2M-175/2017 dated 12.09.2017)</b>	<p><i>All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 1% (One percent) will be deducted from each and every running bill. The amount of such 3% (three percent) of Security Deposit (Initial 2% EMD + additional 1%) will be refunded without any interest only as mentioned below.</i></p> <p><b>Defect Liability Period:</b></p> <p>a) <i>For work with three months Defect Liability Period:</i></p> <p>i) <i>Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work.</i></p> <p>b) <i>For work with one year Defect Liability Period:</i></p> <p>i) <i>Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the works.</i></p> <p>c) <i>For work with three years Defect Liability Period:</i></p> <p>i) <i>30% of the security deposit shall be refunded to the contractor on expiry of two years from the actual date of completion of the work;</i></p> <p>ii) <i>The balance 70 % of the security deposit shall be refunded to the contractor on expiry of three years from the actual date of completion of the work.</i></p> <p>d) <i>For work with five years Defect Liability Period:</i></p> <p>i) <i>No security deposit shall be refunded to the contractor for lat 3 years from the actual date of completion of the work;</i></p> <p>ii) <i>30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work;</i></p> <p>iii) <i>The balance 70 % of the security deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work.</i></p> <p><b>Explanation:</b></p> <p><i>The word 'work' means and includes rood work, bridge work, building work sanitary and planting work, electrical work and/or any other work contemplated within the scope and ambit of this contract. For</i></p> <p>i) <i>For The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be three months from the actual date of completion of the work.</i></p> <p>ii) <i>Through Bituminous Surfacing work with thick bear than 40 mm, &amp; Rehabilitation of any road/bridge culvert building my ding work, the Defect Liability Period of the work shall be one year from the actual date of completion of the work.</i></p> <p>iii) <i>Extension of building bridge/culvert, Construction of new flexible Bituminous level which has been designed for a period of 3 years or more, Widening and strengthening of flexible pavement designed for a period of 3 years or more, Improvement of riding quality/Strengthening of flexible pavement designed for a period of 3 years or more; Providing only mastic</i></p>

asphalt layer over existing bituminous surface without providing bituminous profile corrective course/bituminous base course, Line Defect Liability Period of the work shall be three years from the actual date of completion of the work;

- iv) Construction of new building/ new bridge / new culvert, Reconstruction of building! bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality/ Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be for years from the actual date of completion of the work.

**Additional Performance Security:**

***Only Those agencies/bidders, who shall be able to submit Additional Performance Security (if required as per sender clauses) in the form of Bank Guarantee from Schedule Bank within Seven working days from the date of LOA, should participate in the tender process. Any type of prayer in respect of Additional Performance Security shall not be entertained by TIA.***

***Additional Performance Security Memo No-4608-F(y) dated 18-07-2018 of the finance department, Audit Branch Govt. of West Bengal [as per clause 1/12 of WBF 2911].***

***@10% of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of work shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender.***

***If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of Lad or the time period us approved by the Tender inviting Authority, his Earnest Money will be forfeited.***

***If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract.***

***Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the construct will in no way be affected/ altered by this Additional Performance Security.***

<b>Validity/Withdrawal/ Acceptance of Tender:</b>	<p><i>A Tender submitted shall remain valid for a period of 120 calendar day from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence .of the Tenders</i></p> <p><i>A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/her tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA.</i></p> <p><i>The TIA will accept the tender. He/She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tender received without assigning any reason thereof.</i></p>
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**Scope of the works:** As per BOQ.

**Other terms & conditions if any:**

1. *Successful bidder can collect hard copy for respective work from this Municipal office. P.W. Deptt. At the time of formal agreement.*
2. *All taxes will be deducted as per order of Govt. of West Bengal, time to time.*
3. *Successful agency shall have to execute an formal agreement with the Basirhat Municipality In the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Mise-14/2018 dated 11/11/2019) by depositing the cost of tender documents (mentioned in the Table-1) plus cost of tender form, or each individual work by cash at the municipal cash counter within the time period mentioned in the LOA/ work order.*
4. *Among all the workers engaged with the firm, those who will be working at the site of the sad tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.*
5. *The Contractor is required to submit three photographs along with bill, Countersigned by Contractor and concerned SAE.*

**Photographs:**

- a) *Before starting of works.*
  - b) *During progress of work, and*
  - c) *After completion of work.*
6. *Participating agencies are hereby directed to note that work must be completed within allocated time, otherwise;*
    - i) *1% of contract value per month will be deducted for 1" three month of delayed period.*
    - ii) *2% of contract value per month will be deducted over and above of 1 three month of delayed period.*
    - iii) *Tender Inviting Authority reserve the right to blacklist such agencies who fails to complete the work within allocated time.*

**EMD Refund Settlement Process:**

*EMD of the unsuccessful bidder shall be refunded as per the Govt. Order No. 3975-F(Y) Dated: 28<sup>th</sup> July, 2016.*

**Instruction/ guidance to the contractors for e-tender:**

**1. General Guidance for e-tendering:**

*Intending tenderers desirous of participating in the tender are to log on to the website <https://whtenders.gov.in>. The tender can be searched by typing the First Four Letters in the search engine provided in the website.*

**2. Registration of Contractors:**

*Tenderers willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India.*

*(viz., nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.*

**3. Eligibility for participation:**

*Contractors, Registered Engineers Co-operative Societies Consortiums and Partnership firms registered with the State Government and contractors of equivalent Grade/ Class registered with Central Government/ MES/ Railways for execution of civil works are eligible to participate.*

**4. Collection of Tender Documents:**

*Tenders are to be submitted online and intending tenderers are to download the tender documents from the website as stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.*

**5. Submission of Tenders:**

**5.1. General process of submission**

*Tenders are to be submitted online through the website as stated above. All the documents uploaded by the Tender Inviting Authority form integral part of the contract. Tenderers are required to upload all the tender d along with the other documents, as asked for in the tender, through the above website within the stipulated date and time given in the Tender. Tenders are to be submitted in two folders at a time for each work one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the document and proper the required documents and upload the seamed documents of originals in Portable Document Form (PDF) to portal in the designed locations of Technical Bid. He needs to fill up the rates of liens/percentage in the BOQ downloaded for the work in the designated Cell and upload the same in*

*designated location of Financial Bid The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC) Tenderers should specially take note of all the addendum corrigendum related to the tender till the but submission Tenderers should in general upload the latest documents as part of the tender, however, in case of failure uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/ corrigendum if published till the bid submission ends.*

**5.2. Addenda/ Corrigenda:** *if published.*

*Note: Contractors are to keep track of all the Addendum Corrigendum issued with a particular NIT till the bid submission ends and in general upload the downloaded copies of the above documents and merge the Addenda/ Corrigenda with respective NIT in the NIT folder, however, in case of future in uploading documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/ corrigendum if published till the bid submission ends, overriding any other terms conditions if mentioned anywhere else in the concerned NIT.*

**5.3. Completion Certificate(s)** *submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation Address and contact no of the Officer issuing the credential.*

**5.4. Average annual turnover** *from contracting business as stated in should be at least 60% of the amount put to tender of the works in which the contractor intends to participate.*

**5.5. Penalty for suppression/distortion of facts**

*If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee without specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be opened from participating in the tenders on e-Tender platform of the Brit Municipality for a minimum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited Basirhat Municipality may take appropriate legal action against such defaulting tenderer.*



**Principal**  
**Basirhat College**  
*Principal*

**BASIRHAT COLLEGE**  
**Basirhat, North 24 Pgs.**

**APPLICATION FORM FOR TENDER**

To  
The Principal  
Basirhat College

NIT No:- BHTC/07/22, dated: 15/07/2022

Serial No of Work applied for: - .....

Amount put to tender: .....

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NIT No. and Serial No. stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_.

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bids

For & on behalf of (Name of Firm): \_\_\_\_\_  
(In block capitals or typed)

Office address:

Telephone no(s) (office): \_\_\_\_\_

\*Mobile No: \_\_\_\_\_

Fax No: \_\_\_\_\_

\*E mail ID: \_\_\_\_\_

\*Mandatory