



# Basirhat College

**Resolutions of the meeting of Internal Quality Assurance Cell (IQAC) held on 22.09.2021 at 3PM to 4 PM through Google Meet platform. (Meet Video call link: <https://meet.google.com/qyy-vgms-xwg>).**

## **Members Present:**

Dr. Ashoke Kumar Mondal (Principal & Chairman)  
Prof. Niladri Saha (Teacher Member and Coordinator)  
Dr. Narayan Das (External Member)  
Dr. Abhijit Panigrahi (External Member)  
Prof Dinabandhu Barat (Member from Management)  
Prof. Asok Kumar Roy (Teacher Member)  
Dr. Sukanya Mazumder (Teacher Member)  
Dr. Mahuya Chakraborty (Teacher Member)  
Prof. Chinmoy Ghosh (Teacher Member)  
Mr. Somen Banerjee (Administrative Official)

**Dr. Ashoke Kr. Mondal took the chair.**

## **Agenda1: Student Feedback Analysis Report.**

Feedback analysis report of last two semester was presented before the committee and the following resolutions were taken unanimously:

- a. Care has to be taken so that feedback form reaches all the students of all programs.
- b. Drinking water, toilet and canteen facility will be taken care of before in-person class begins.
- c. E-learning material to be made available to the students through Departmental webpage and Google Classroom.
- d. For participation of more than 100 students in online classes/ webinar, six Google meet updated accounts will be purchased.
- e. Principal has agreed to arrange a credit card for online purchase of the six Google meet updated accounts.
- f. Lesson plan to be distributed before the course begins.
- g. Arabic teacher recruitment will be completed before class begins in this semester .
- h. Number of online classes in routine to be increased in the ensuing semester.
- i. Add on / Value added course in GIS/ Remote sensing will be considered.

- j. For CIE, apart from written mid-semester Examination, other modes to be adapted for identifying weak and advanced learners.
- k. During online-exam, acknowledgement facility of answer script submitted to be arranged.
- l. LED light and clock to be installed in all classrooms before offline classes begin.
- m. Floor plan for each floor has to be displayed in suitable location in each floor.
- n. NAAC accreditation process to be done immediately.
- o. Projector has to be installed with screen in all departments.
- p. Installation of computer lab infrastructure has to be done immediately for regular courses like Mathematics/ Physics and starting value added courses like Spoken tutorial.

### **Agenda2: Platinum Jubilee of the College**

The Cell discussed about 75<sup>th</sup> foundation day of Basirhat College and resolved that

- a. Platinum Jubilee celebration of the college to be organised on College foundation day . Members agreed to organise an academic and cultural event and an exhibition involving all the streams.
- b. Cultural sub-committee to meet immediately for further course of action.

### **Agenda3: Alumni Formation**

The Cell discussed the importance of Alumni association in context of NAAC and resolved that

- a. Alumni association formation and registration to be done immediately.
- b. Agenda to be considered in the next GB meeting for necessary course of action.

### **Miscellaneous**

The Cell discussed the problems of routine preparation and resolved that

- a. Routine subcommittee to submit routine at least 10 days before the semester begins for smooth curriculum delivery.